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# AMENDMENTS

TO THE

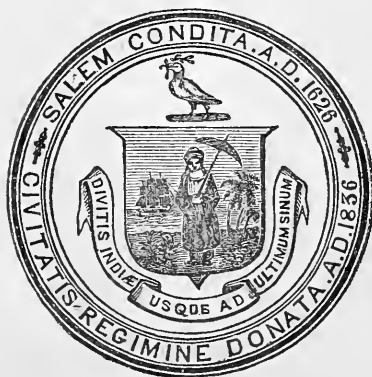
# RULES AND REGULATIONS,

OF THE

# SCHOOL COMMITTEE,

OF THE

City of Salem.



**SALEM:**

PRINTED AT THE GAZETTE OFFICE,  
191 Essex Street.

1855.

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At a meeting of the School Committee, October 15, 1855, the following Report was accepted, and amendments to the Rules and Regulations of the Schools adopted.

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## REPORT.

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The Committee appointed at the regular meeting of this Board, in June last, to draft Amendments to the Rules and Regulations, in conformity with the plan for re-organizing the Intermediate and Primary Schools, embraced in the report of a Committee, which was accepted at said meeting, respectfully recommend that the Rules and Regulations, as adopted and printed in 1854, be amended as follows :—

1. In the fourth paragraph of Sect. 1, Chap. IV, the words “Intermediate and” shall be inserted before the word “Primary.”

2. In Chap. VI, Sect. 3, all between the words “Visiting Committee,” in the first paragraph, and the beginning of the third paragraph, shall be stricken out, and the following clause substituted :

“For admission into these schools the pupil shall be required to read at first sight easy prose; to spell common words, of one, two or three syllables; to distinguish the several marks of punctuation by their respective names and to have a general idea of their use; to perform mentally such simple operations in Arithmetic as are contained

in the first hundred pages of "Colburn's First Lessons," except at the next annual examination, (in 1856,) when only seventy-five pages will be required; to answer readily to any proposed combination of the multiplication Table in which neither factor exceeds ten; to read and write Arabic numbers containing three figures, and the Roman numerals as far as the sign for one hundred; to pass a satisfactory examination in the first forty pages of Smith's Primary Geography; to enunciate clearly and accurately all the elementary sounds of our language, (including the consonant as well as the vowel sounds;) and to understand the first principles of Penmanship."

3. All between the end of Sect. 3, and the beginning of the second paragraph of Sect. 5, in Chap. VI, shall be stricken out, and the following substitute inserted:

"SECT. 4. The Intermediate Schools shall be devoted to such a thorough preparation of pupils as will enable them to pursue readily the proper studies of a Grammar School, and shall receive for this purpose the more advanced pupils from the Primaries, and others equally qualified.

"The course of instruction in these schools shall be a continuation of that prescribed for the Primaries, with particular regard to the requirements adopted for admission to the Grammar schools.

"SECT. 5. The Primary Schools shall receive such children, of not less than four years of age, as shall not be qualified to enter a higher school."

4. The following section shall be added to Chap. VI.

"SECT. 6. Whenever it shall be deemed expedient a Primary may be united with an Intermediate School under one Principal, who shall have the general direction of the whole, but shall give especial attention to instruction in the Intermediate department."

IN SCHOOL COMMITTEE, }  
SALEM, Oct. 15, 1855. }

The Third Visiting Committee have prepared, for the government of the Schools under their particular care, the following Special Rules, which are respectfully submitted for the approbation of the Board.

## CHAPTER I.

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### Organization of Schools.

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ARTICLE 1. The schools in Bridge street, Williams street, the lower part of Forrester street, Federal street, Mason street, and Aborn street, and on the corner of North and Lynde streets, shall be known as "Primary Schools."

ART. 2. The "Lynde School," on the Old Boston Road, shall receive those children, living in that district, who are not qualified to enter a Grammar School, and also those more advanced female pupils who cannot conveniently attend a Grammar School, and the studies shall be varied accordingly.

ART. 3. The school in the basement and within the enclosure of the Bentley schoolhouse; that in the basement of the Phillips schoolhouse; that in the basement of the Browne schoolhouse; that in Fowler street, and that in North street, shall be known as "Intermediate and Alphabet Schools;" and each shall consist of a Primary department, and also of an advanced or intermediate department

under the special care of the Principal, who shall also have the oversight and general direction of the whole of her respective school.

ART. 4. At the commencement of the School year the more advanced pupils of the "Primary Schools," and of the Primary departments of the "Intermediate and Alphabet Schools," shall be transferred, under the direction of the Chairman, to the several Intermediate departments, and shall be distributed in such manner as the convenience of the pupils and the condition of the Schools may require. Similar transfers may be made at any other time if deemed necessary.

## CHAPTER II.

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### Instruction, &c.

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ART. 1. The course of instruction in the Primary department of the "Intermediate and Alphabet Schools" shall be the same as that pursued in the several Primary Schools.

ART. 2. The course of instruction in the Intermediate department shall be a continuation of that pursued in the Primaries, with especial regard to the preparation of pupils for the Grammar Schools.

ART. 3. The following text-books shall be used in the Schools; viz: Tower's First, Second, Intermediate, and Third Readers; Colburn's "First Lessons in Arithmetic;" Bumstead's "Spelling and Thinking;" and Smith's "First Geography."

ART. 4. Exercises in enunciation, as directed in Tower's reading-books, shall be considered an important part of instruction in all the classes.



ART. 5. The younger pupils shall receive oral instruction in Arithmetic in accordance with the directions in the introduction to "Colburn's First Lessons," and it is desired that the author's method be strictly followed in teaching from that text-book.

ART. 6. The older pupils, especially those who probably will not enter a Grammar School, may be taught simple operations in written Arithmetic.

ART. 7. In the intermediate departments the rudiments of Penmanship, especially a proper position at the desk and manner of holding the pen, shall be taught.

ART. 8. Every scholar shall be provided with a slate, and shall employ the time not otherwise occupied, in writing, printing or drawing, for which purpose frequent use of the blackboard shall also be made.

ART. 9. Singing shall, when practicable, be a regular exercise of every School session.

ART. 10. Those female pupils, of a proper age, who have not elsewhere learned to sew, shall be taught plain sewing in the time otherwise allotted to drawing.

ART. 11. Principals are authorized to make such classification of their respective Schools as they may deem expedient, subject, however, to the approval or direction of the Committee.

ART. 12. Whenever a teacher is prevented by any cause from performing her duties, immediate notice shall, if possible, be given by her to the committee of her school, in order that a substitute may be employed if necessary; and every such absence shall be recorded, with its date, cause and duration, and the name of the substitute employed, on the School Register.



Such parts of the Rules and Regulations, and Special Rules adopted and printed in 1854, as are inconsistent with the foregoing, are hereby repealed.

Attest :

J. CLOUTMAN, City Clerk.